

**MINUTES of the  
ADMINISTRATIVE PROFESSIONAL SUPERVISORS  
ASSOCIATION  
Executive Board Meeting, Tuesday October 14, 2014**

Call to Order:

Meeting called to order by APSA President Phillipich at noon at APSA office.

The following Officers and Directors were present –

Karla Bauer, Randy Brown, Dan Chegwiddden, Kathleen Deneau, Ken Deneau, Ken Dirkin, Randy Fotiu, Michael Gardner, Greg Harris, Michelle Keller, Paul Kuchek, Bob Nowicki, Michelle Pell, and John Phillipich.

APSA board members excused from meeting: Joe Garza

Counsel present: one

Associate Member: one

Review Minutes:

- September 2014 minutes approved as submitted.

**Report of Officers:**

President (John Phillipich)

- President Phillipich updated board members on the new agreement related to compound drugs prescribed to employees. Essentially, any prescription that exceeds \$300 will need to preapproval before being dispensed and covered by our prescription insurance plan.
- President Phillipich updated board members on specialty pharmacy step therapy drug lists. Essentially any employee currently taking these medications will have a grandfathered clause allowing them to be a covered benefit. However, new patients will be required to begin in the program as written.
- President Phillipich updated board members on utilizing the services of "Best doctors" which offers employees a "second opinion" on health care related matters. Any employee electing to have back surgery will be mandated to get a second opinion from a "best doctors" representative prior to proceeding with the surgery.
- APSA legal counsel Flanigan updated the board on recent verdict with the lawsuit Cass vs MSU and CLO, et al. The CLO won and so the

university will move forward with paying out health care cost savings to its employees in January 2015. APSA legal counsel Flanigan also noted that there is now discussion about what to do with any interest money owed as a result of this delay.

- APSA legal counsel Flanigan updated board on dental plans offered to employees. University will offer both Delta Dental (paid for by the university) and Aetna 67 that employees will pay to receive if they want it. APSA legal counsel Flanigan also advised all board members to remind all APSA members that if they had Aetna in the past they must reenroll in Aetna again during this open enrollment period. Failure to do so will result in the employee losing their dental insurance coverage.
- President Phillipich updated board on a recent meeting with the College of Human Medicine related to employees working at their Flint location that also supervise others. An agreement was reached with the college whereby any employee working at the Detroit location that supervises will be represented by APSA.
- Motion made by President Phillipich to extend lease agreement with Eyde Company until April 30, 2019; seconded by director Gardner, motion passes unanimously.
- President Phillipich requested that APSA officers send reports to Corresponding secretary Dirkin if you have information you want presented at the APSA semi annual membership meeting on October 30.
- President Phillipich updated board that Vice President of Contract Administration Garza has been ill and so there is no grievance report for this month.

VP for Contract Negotiations: (Dan Chegwidden)

- VP for Contract Negotiations Chegwidden reintroduced contract negotiations team.
- VP for Contract Negotiations Chegwidden noted that the first meeting will take place in either January or February 2015.

VP for Contract Administration (Joe Garza-absent)

- No report

Treasurer (Ken Deneau)

- Treasurer Deneau distributed and reviewed copies of APSA financial reports for date ending September 30, 2014;

- Treasurer Deneau updated board on cost for annual audit with the firm that Warmels Comstock's; which was retained again for this year's audit.
- Treasurer Deneau updated board on the cell phone plan for the president.
- Treasurer Deneau updated board on total board spending for the month in September, which was unusually high.
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- Recording Secretary requested help taking the minutes at the semiannual membership meeting. Michelle Pell agreed to take minutes on my behalf.

Corresponding Secretary (Ken Dirkin)

- Corresponding Secretary Dirkin noted that he has the master roster of the APSA board, which is used by the Office of Employee Relations to notify our Supervisors if/when special events occur such as negotiations, retreats, etc.
- Corresponding Secretary Dirkin also mentioned that we should currently have photos of all current board members.

Membership Secretary (Randy Brown)

- Membership secretary Brown updated board on current status of collecting dues from board members.
- 1149 members on the roster.

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report
- Grievance – no report
- Finance – no report
- Negotiations – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- Director Gardner noted that there is a meeting scheduled this month and he will update the board on the details of the meeting next month.

All-University Traffic Committee and other committees:

- No report; meetings have resumed.

Unfinished Business:

- None

New Business:

- None

Announcements:

- The next semiannual membership meeting is scheduled for 11:30 am on Thursday October 30, 2014 at Breslin Center.
- The next meeting scheduled for noon on Tuesday November 11, 2014 at the APSA office.

Adjournment:

- Motion made by director Gardner to adjourn the meeting; seconded by recording secretary Deneau. Motion carried and the meeting was adjourned at 2:03 p.m.