

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION
Executive Board Meeting, Tuesday February 12, 2013**

Call to Order:

Meeting called to order by APSA President Hensley, at 12:02 pm APSA office.

The following Officers and Directors were present –

Randy Brown, Kathleen Deneau, Randy Fotiu, Michael Gardner, Joe Garza, Jim Hensley, Charles Jackson, Paul Kuchek, Diane Mayers, Eric Mulvany, Bob Nowicki, and John Phillipich.

Officers and Directors excused from meeting: Dan Chegwidden, and Ken Dirkin.

Associate member present: one

Counsel present: Jayne Flanigan

APSA member: one

Review Minutes:

- January minutes approved as submitted.

Report of Officers:

President (Jim Hensley)

- President Hensley noted that both Dan Chegwidden and Dan Hankins attending an Lera conference regarding right to work;
- President Hensley announced health care benefit audit has been successful in that it resulted in 180 people from receiving health care benefits plan.
- President Hensley noted that CLO meets on a regular basis and will meet tomorrow;
- Right to work statute requires each labor organization to file their audit with the Michigan employment labor organization;
- President Hensley noted that the President Simon held a Bolder by Design presentation during a recent meeting;

VP for Contract Negotiations: (Dan Chegwidden- absent)

- No report

VP for Contract Administration (Diane Mayers)

- A copy of the February 2013 APSA grievance report was distributed and reviewed with all board members present; grievance, special conferences and several contacts reviewed.
- February 14th, 2013; quarterly meeting scheduled with the university;

Treasurer (Eric Mulvany)

- Treasurer Mulvany distributed (via email) a copy of APSA financial report for date ending January 31, 2013;
- Treasurer Mulvany noted recent association expenses
 - - \$3455.70 {two month rent payments (Jan-Feb)}
 - - \$1000 {two arbitration adjournment/cancellation}
 - - \$700 {APSA tax returns and 1099 prep}
 - - \$2156.47 {general expense included Votenet; eVoting contract renewal \$1895}
- Treasurer Mulvany noted that tax statements and 1099's have been prepared and sent.
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report

Corresponding Secretary (Ken Dirkin-absent)

- President Hensley requested help from the visiting APSA member in the area right to work and its implication on APSA and the supervisor it represents;
 - Member agreed to meet with President Hensley to discuss further;

Membership Secretary (Charles Jackson)

- Report sent electronically to all board members
- Membership secretary Jackson noted that the membership type wording on the membership card can be confusing to members; recommendation is that wording be changed to read you are a monthly membership dues payer unless you select service fee option.

- President Hensley requested that membership secretary Jackson establish a workgroup to explore alternative options related to cleaning up our membership cards to make them less confusing to members;
- 1097 members on roster

Members Privilege:

- Associate member Siebert brought the recently issued retiree newsletter; Associate Member Siebert also noted that Renee Rivard will meet with retirees next month; Seibert will report next month to APSA board on meeting details;

Standing Committee Reports:

- Bylaws – no report
- Grievance – meeting scheduled for April
- Finance – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- No Report

All-University Traffic Committee and other committees:

- Director Nowicki updated board on recent developments associated with AUTCC;

Unfinished Business:

- None

New Business:

- APSA semi-annual meeting on Thursday April 18th 2013 11:30 am.

Announcements:

- The next board meeting is scheduled for noon on Tuesday March 12, 2013 at the APSA office.

Adjournment:

- Motion made by Vice President Mayers to adjourn the meeting and was seconded by director Garza. Motion carried and the meeting was adjourned at 1:41 p.m.