

**MICHIGAN STATE UNIVERSITY ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION
Minutes of Meeting
Tuesday, May 9, 2017**

CALL TO ORDER

President Garza called the regular Executive Board meeting to order at 12 noon at the APSA Office at 4700 Hagadorn Road, Suite 145, East Lansing, Michigan. Those in attendance and constituting a quorum were:

Executive Board Members Present: Katherine Ball, Karla Bauer, Dan Chegwiddden, Ken Deneau, Kathleen Deneau, Joe Garza, Connie James, Paul Kuchek, Mike Ouderkirk, Jaci Sayen and Matt Winowiecki.

APSA Members excused – Randy Brown, Aaron Minnis and Deb Russell,

Associate Member-Mike Gardner – (absent)

APSA Legal counsel – Jayne Flanigan

Members present – Bill Morgan Nathan Espinosa, and Sharon Potter

APPROVAL OF AGENDA

Agenda of May 9, 2017

Director Ball moved that the agenda for May 9, 2017, be approved as distributed. The motion was seconded by Director Winowiecki and was approved without dissent.

APPROVAL OF MEETING MINUTES

Vice President Ouderkirk moved that the minutes of the meeting of April 11, 2017, be approved as submitted; motion was seconded by Director Ball and was approved without dissent.

Introduction of new board members: Bill Morgan Nathan Espinosa, and Sharon Potter

OFFICER AND COMMITTEE REPORTS

President's Report

President Garza presented his report with discussion concerning:

CLO (Coalition of Labor Organization)

- Have been utilizing scheduled times for Health Care Strategy Sessions
- Staff Work Environment meeting with University 5/23/17
- Special conferences on reclassification- 5/2/17
- IPF Diversity and Equity Review

JHCC (Joint Health Care Committee)

- Negotiations Update
- Michigan Health Policy Forum

Other items:

- Operating Calendar-Grievance committee meeting
- New Membership meeting - May 11, 2017 @ 4:45pm- APSA office.
- Web page updates

MOTION BY Vice President Chegwidden to accept the President's report; motion seconded by Director Sayen, motion approved without dissent.

Vice President for Contract Negotiations- Dan Chegwidden
No report.

Vice President for Contract Administration – Mike Ouderkirk
Mike Ouderkirk Grievance Report was sent electronically to all board members. **Motion by Director Ball to accept the Contract Administration report dated May 9, 2017 to be approved as distributed, seconded by Vice President Chegwidden, motion was approved without dissent.**

APSA President Garza reviewed grievance #3 on Grievance Report regarding a coaching and counseling issued to a member and requested permission to proceed to arbitration if necessary. **Motion made by Director Ball to allow APSA counsel to take grievance #3 to arbitration, if necessary, seconded by Vice President Chegwidden; motion passes without dissent.**

APSA President Garza reviewed grievance number 6 on Grievance Report and requested permission to proceed to arbitration if necessary. **Motion made by Vice President Chegwidden to allow APSA counsel to take grievance #6 to arbitration, if necessary, seconded by Treasurer Ken Deneau; motion passes without dissent.**

Treasurer's Report – Ken Deneau
Treasurer Ken Deneau reviewed financial statements for April 2017. **Motion made by Director Ball report for April 2017; seconded by Vice President Chegwidden to approve Treasurer's report, motion passes without dissent.**

Recording Secretary – Kathleen Deneau
No report

Report of the Corresponding Secretary – Randy Brown (absent)

Report of the Membership Secretary- Karla Bauer
Membership Secretary Bauer updated the board on current statistics related to APSA membership including total number on roster is 1216.

Member's Privilege
None

Standing Committee Reports

Bylaws Committee: no report

Business Committee: next meeting is today directly following the board meeting.

Grievance Committee: no report

PACDI: no report

Member outreach: no report

Employee Assistance Program: no report

All-University Traffic Committee – Director Winowiecki updated board members present on recent meeting. Also sent electronically.

Other Committees: no report

UNFINISHED BUSINESS

- Retreat Topics-need to finalize plan and time for meeting (retreat 1:30 PM - 4:30 PM).
- Recap of Semi-annual meeting process.
- Requested for Recording Secretary to reserve room for next Semi-annual meeting. Dates would be October 26, 2017 or Thursday October 19, 2017 to secure MSUFCU community room.

NEW BUSINESS

- Approve new Xfinity plan
- Review Executive Board open positions and committee needs with change in Executive Board members –tabled until June 2017 meeting;

ADJOURNMENT

MOTION by Vice President Chegwidden to adjourn meeting; seconded by Director Ball, motion approved without dissent. Meeting adjourned at 1:34 p.m.

Meeting minutes respectfully recorded by Kathleen Deneau, APSA Recording Secretary.