

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION
Executive Board Meeting, Wednesday January 8, 2014**

Call to Order:

Meeting called to order by APSA President Hensley at 9:11 am at Brody Cafeteria conference room.

The following Officers and Directors were present –

Randy Brown, Dan Chegwidden, Kathleen Deneau, Ken Dirkin, Randy Fotiu, Michael Gardner, Joe Garza, Greg Harris, Jim Hensley, Diane Mayers, Bob Nowicki, and John Phillipich.

APSA board members excused from meeting: Paul Kuchek, and Eric Mulvany.

Counsel present: none

Associate Member: none

Review Minutes:

- December minutes will be reviewed in February;

Report of Officers:

President (Jim Hensley)

- President Hensley updated board members on the legal counsel that is representing the CLO in the lawsuit against the university and the CLO.
 - Health care costs sharing checks will be distributed to all CLO members as scheduled at the end of this month.
- President Hensley also mentioned that there continues to be a concern with the CLO meetings that there has not been agendas or minutes from these meetings.
- President Hensley updated board on recent JHCC meeting in which Blue Cross Blue Shield presented new products at recent meeting. Best doctors is now a service offered by BCBS for members;

VP for Contract Negotiations: (Dan Chegwidden)

- No report

VP for Contract Administration (Diane Mayers)

- VP Mayers gave board members an update as to the university classification meeting that had recently taken place;
- A copy of the January 8, APSA grievance report was distributed electronically and reviewed with all board members present; grievance, special conferences and several contacts reviewed.

Treasurer (Eric Mulvany-absent)

- Treasurer Mulvany distributed (via email) a copy of APSA financial report for date ending December 31, 2013;
- Treasurer Mulvany noted recent association expenses:
 - \$10,200 for quarterly board pay
 - \$3524.06 (HTRC (two month rent November and December) no rent payment made in month of November;
- Documents have been submitted to Warmels and Comstock for tax prep and 1099's.
- Overall statement is running greater negative balance than previous year. Has to do with timing of payments made (rent), higher legal and insurance (as discussed previously) and one arbitration payment against zero for same period last year. Expect January 2014 to move closer to last year, except anticipate higher legal due to unusual legal as voted on.
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report

Corresponding Secretary (Ken Dirkin)

- Updated board on recent visits to APSA website after an email from President Hensley was sent encouraging them to visit the website.
- Corresponding Secretary updated board members on the importance of the our APSA email.
- Corresponding Secretary will update board on new email options for APSA at February board meeting;

Membership Secretary (Randy Brown)

- Report will be sent electronically to all board members later this week.
- 1034 members on roster

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report
- Grievance – training in late January
- Finance – no report
- Negotiations – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- No Report

All-University Traffic Committee and other committees:

- No Report

Unfinished Business:

- None

New Business:

- None

Announcements:

- The next board meeting is scheduled for noon on Tuesday February 11, 2014 at the APSA office.

Adjournment:

- Motion made by director Phillipich to adjourn the meeting and was seconded by vice president Mayers. Motion carried and the meeting was adjourned at 10:11 a.m.