

**MINUTES of the  
ADMINISTRATIVE PROFESSIONAL SUPERVISORS  
ASSOCIATION  
Executive Board Meeting, Tuesday January 8, 2013**

Call to Order:

Meeting called to order by APSA President Hensley, at 10:12 am at APSA office.

The following Officers and Directors were present –

Randy Brown, Dan Chegwidden, Kathleen Deneau, Ken Dirkin, Randy Fotiu, Joe Garza, Jim Hensley, Charles Jackson, Paul Kuchek, Diane Mayers, Eric Mulvany, Bob Nowicki, and John Phillipich.

Officers and Directors excused from meeting: Michael Gardner.

Associate member present: none

Counsel present: Jayne Flanigan

Review Minutes:

- December minutes approved as submitted.

**Report of Officers:**

President (Jim Hensley)

- President Hensley noted he had elbow surgery in December; surgery went fine.
- President Hensley noted he had a great meeting with Sharon Butler regarding a recent visit she had with President Simon.
  - Two debriefing meetings were held with the President.
- CLO meeting held yesterday was supposed to reveal who the health care provider will be for next year; no announcement was made regarding health care.

VP for Contract Negotiations: (Dan Chegwidden)

- Inquired of board as to what issues they would like the union to proceed with in regards to next contract negotiations (other than health care and wages.)

- President Hensley proposed that APSA should consider a subcommittee to review issues currently handled by CLO moving forward; primarily because there is clear indication that in all future contracts it is inevitable that there will be cost sharing for future health care benefits;
- Counsel Flanagan suggested that we bring a committee of experts together as needed (depending on the issue or topic) rather than establishing a set committee that will review all issues related to the contract;

VP for Contract Administration (Diane Mayers)

- A copy of the January 2013 APSA grievance report was distributed and reviewed with all board members present; grievance, special conferences and several contacts reviewed.
- Two arbitrations have been filed on behalf of members;
- February 14<sup>th</sup>, 2013; quarterly meeting scheduled with the university;
- Grievance meeting January 25, 2013 at 10:00 am

Treasurer (Eric Mulvany)

- Treasurer Mulvany distributed (via email) a copy of APSA financial report for date ending December 31, 2013;
- Treasurer Mulvany noted good dues collection of \$21485.75 (\$963.75 from delinquent receivables)
- Treasurer Mulvany noted recent expenses included quarterly board pay \$10,050
- Treasurer Mulvany noted that information has been sent to Warmels and Comstock to prepare 1099's and APSA taxes
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report

Corresponding Secretary (Ken Dirkin)

- Website fees due in February and are up for renewal \$232 (two year contract);
- Corresponding secretary Dirkin noted he has updated the APSA website with all previous board meeting minutes;

Membership Secretary (Charles Jackson)

- Report sent electronically to all board members
- 1107 members on roster

Members Privilege:

- No report

Standing Committee Reports:

- Bylaws – no report
- Grievance – meeting January 25, 2013 at 10:00 am
- Finance – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- No Report

All-University Traffic Committee and other committees:

- No Report

Unfinished Business:

- None

New Business:

- APSA semi-annual meeting on Thursday April 18<sup>th</sup> 2013 11:30 am.

Announcements:

- The next board meeting is scheduled for noon on Tuesday February 12, 2013 at the APSA office.

Adjournment:

- Motion made by Vice President Mayers to adjourn the meeting and was seconded by director Nowicki. Motion carried and the meeting was adjourned at 11:45 p.m.