

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION**

Executive Board Meeting, Tuesday April 9, 2013

Call to Order:

Meeting called to order by APSA President Hensley at noon in the APSA office.

The following Officers and Directors were present –

Randy Brown, Dan Chegwidden, Kathleen Deneau, Ken Dirkin , Randy Fotiu, Michael Gardner, Joe Garza, Jim Hensley, Charles Jackson, Paul Kuchek, Diane Mayers, Eric Mulvany, Bob Nowicki, and John Phillipich.

APSA board members excused from meeting:

Associate member present: one

Counsel present: Jayne Flanigan

APSA member: none

Review Minutes:

- March minutes approved as amended.

Report of Officers:

President (Jim Hensley)

- Reminder about general membership meeting next Thursday April 18, 2013; agenda items (including officer reports) should be submitted to Corresponding Secretary Dirkin by next Tuesday April 16 2013;
 - Ken Deneau will help with elections and Dan Chegwidden will also identify someone else to help with the elections;
 - All board members interested in running for re-election need to submit their nomination form for the position they are interested in filling;
 - Interested candidates names must be posted on the APSA website;
 - If a position is contested then members have 7 days to vote;
 - 20 copies of the minutes from April will be brought to the meeting;
- CLO leadership met with leaders of the university including Dr. Satish Udpa Executive Vice President for Administrative Services; June Pierce Youatt, Acting Provost and Executive Vice President for Academic Affairs

- and President Simon to discuss important issues facing the university;
- CLO presidents met yesterday to discuss process for replacing Vice President of Physical Plant Mr. Ron Flinn.
- JHCC- University wants to change the plan year on health care contract extending the current health care contract by 6 months to align us with a calendar year; official decision to move forward has not formally been accepted yet.
- Blue Cross of Michigan will continue to be the health care provider for next year; no premium increases;
- Dependent audit resulted in \$880,000 in savings for university;
- Charlie Heckman is current chairman of the CLO and is also the president of 999; his role is different than that of Wayne Cass when he was chairman; possibility of having to co-negotiations chairs for the CLO;
- 1585 union leading university negotiations; we will see the effects (if any and to what extent) the affordable health care action has on future health care costs;
- President Hensley shared statistics from best doctors – 297 calls in calendar year 2012; 21% diagnosis change; 56% changed in treatment;

VP for Contract Negotiations: (Dan Chegwidden)

- No report

VP for Contract Administration (Diane Mayers)

- A copy of the April 2013 APSA grievance report was distributed and reviewed with all board members present; grievance, special conferences and several contacts reviewed.
 - Grievance meeting scheduled for April 9, 2013 at 1:30 PM
 - Next quarterly meeting with employee relations scheduled on July 16, 2013;

Treasurer (Eric Mulvany)

- Treasurer Mulvany distributed (via email) a copy of APSA financial report for date ending March 31, 2013;
- Treasurer Mulvany noted recent association expenses
 - \$10,050 quarterly board pay
 - \$466.75 arbitration payment (continuance)
 - \$485.27 insurance renewal
 - Net income for month of \$(5394.51) (negative month for revenue vs. expenses due to above listed expenses)

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- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report

Corresponding Secretary (Ken Dirkin)

- Reports or agenda items for semiannual meeting should be sent to corresponding secretary Dirkin by Tuesday April 16, 2013;

Membership Secretary (Charles Jackson)

- Report sent electronically to all board members;
- Membership secretary Jackson is still trying to track down delinquent dues paying members;
- 1105 members on roster

Members Privilege:

- Flower fund – Dan Chegwiddden will hold the money that has been donated;
- Sara Siebert – retirement open enrollment will come via USPS; all others will be online; two open enrollment periods;

Standing Committee Reports:

- Bylaws – no report
- Grievance – meeting scheduled for today
- Finance – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- No Report

All-University Traffic Committee and other committees:

- No report

Unfinished Business:

- None

New Business:

- None

Announcements:

- APSA semi-annual meeting on Thursday April 18, 2013 11:30 am at Breslin Center;
- The next board meeting is scheduled for noon on Tuesday May 14, 2013 at the APSA office.

Adjournment:

- Motion made by Director Gardner to adjourn the meeting and was seconded by Vice President Mayers. Motion carried and the meeting was adjourned at 1:17 p.m.