

**MINUTES of the  
ADMINISTRATIVE PROFESSIONAL SUPERVISORS  
ASSOCIATION  
Executive Board Meeting, Tuesday August 12, 2014**

Call to Order:

Meeting called to order by APSA President Hensley at noon at APSA office.

The following Officers and Directors were present –

Randy Brown, Kathleen Deneau, Ken Deneau, Ken Dirkin, Randy Fotiu, Michael Gardner, Joe Garza, Jim Hensley, Paul Kuchek, and John Phillipich.

APSA board members excused from meeting: Dan Chegwidden, Greg Harris, and Bob Nowicki.

Counsel present: none

Associate Member: one

Review Minutes:

- July 2014 minutes approved as submitted.

**Report of Officers:**

President (Jim Hensley)

- President Hensley updated board that health care costs continue to run lower than last year, which will result in up to a 2.5% raise increase for members.
- President Hensley noted that the university should pay out between \$800 to \$1000 in January 2015 to each employee within the CLO bargaining units.
- President Hensley noted that both 999 and 1585 have settled their contracts and have included a co-pay sharing for any member selecting Aetna dental insurance.
- President Hensley updated board on a new committee that will serve as an oversight of specialty drugs commonly prescribed.
- President Hensley noted that CTU would be meeting with Jim Nash about the window of time in which members can choose to be a member of the union once right to work legislation goes into effect.

- Motion made by President Hensley to have both Karla Bauer and Michelle Pell to assume the positions as directors effective August 12, 2014; seconded by recording secretary Deneau, motion passes unanimously.
- Motion made by Treasure Deneau to add the APSA board roster to the agenda; seconded by director Gardner, motion passes unanimously.
- Motion made by President Hensley to approve the appointment of Michael Ouderkirk to serve as chair of the finance committee; seconded by director Gardner, motion passes unanimously.
- President Hensley noted that President Elect Phillipich would lead the meeting in September.
- Motion made by President Hensley to allow for up to \$400 for a new phone and shared data for President Elect Phillipich; seconded by recording secretary Deneau, motion passes unanimously.
- President Hensley noted he would investigate what the cost will be to rekey the APSA office prior to our need meeting. If it costs under \$50.00 he will approve this expense himself.
- President elect Phillipich noted that the APSA general membership meeting scheduled for Thursday October 30, 2014 at Breslin Center.

VP for Contract Negotiations: (Dan Chegwidden-absent)

- No Report

VP for Contract Administration (Joe Garza)

- A copy of the August 12, 2014 APSA grievance report was distributed electronically and reviewed with all board members present; all new grievances, special conferences and several contacts reviewed.

Treasurer (Ken Deneau)

- Treasurer Deneau distributed and reviewed copies of APSA financial reports for date ending July 31, 2014;
- Treasurer's report will be filed for audit.
- Motion made by recording secretary Deneau to have both Karla Bauer and Michelle Pell paid for the month of August as directors of APSA; seconded by director Gardner, motion passes unanimously.
- Motion made to President Hensley to remunerate former treasurer Mulvany \$300 for services provided to APSA in April 2014; seconded by director Gardner, motion passes unanimously.

Recording Secretary (Kathleen Deneau)

- No Report

Corresponding Secretary (Ken Dirkin)

- Corresponding Secretary Dirkin noted that it has been a pretty slow month for him and this position.
- President elect Phillipich and President Hensley will meet with member about highlighting benefits of membership and will then follow up with corresponding secretary Dirkin to begin creating a video of benefits.

Membership Secretary (Randy Brown)

- Membership secretary Brown updated board on current status of collecting dues from board members.
- 1144 members on the roster.

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report
- Grievance – no report
- Finance – no report
- Negotiations – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- None

All-University Traffic Committee and other committees:

- No report

Unfinished Business:

- None

New Business:

- None

Announcements:

- The next board meeting scheduled for noon on Tuesday September 9, 2014 at the APSA office.

Adjournment:

- Motion made by director Gardner to adjourn the meeting and was seconded by recording secretary Deneau. Motion carried and the meeting was adjourned at 1:33 p.m.