

**MINUTES of the  
ADMINISTRATIVE PROFESSIONAL SUPERVISORS  
ASSOCIATION  
Executive Board Meeting, Tuesday August 13, 2013**

Call to Order:

Meeting called to order by APSA President Hensley at noon in the APSA office.

The following Officers and Directors were present –

Randy Brown, Kathleen Deneau, Ken Dirkin, Randy Fotiu, Michael Gardner, Joe Garza, Greg Harris, Jim Hensley, Charles Jackson, Paul Kuchek, Diane Mayers, Eric Mulvany, Bob Nowicki, and John Phillipich.

APSA board members excused from meeting: Dan Chegwidden;

Counsel present: Jayne Flanigan;

Associate Member: one

APSA member: one

Special guest: David Hensley

Review Minutes:

- July minutes approved as amended;

**Report of Officers:**

President (Jim Hensley)

- President Hensley noted that APSA general membership informational session related to the ratification of the contract was well attended especially in comparison to the CLO informational sessions;
  - Corresponding Secretary Dirkin reviewed details of voting including overall voter turnout. A majority of those voting voted yes on the new MOU with the University.
  - Motion made by President Hensley to accept the ratification of this contract seconded by Vice President Mayers, all supported, passed unanimously.
  - Four unions have ratified this contract;

- President Hensley APSA Executive Board members were given an in-depth thesis from a guest regarding the right to work laws throughout the United States. Specific discussion then turned to Michigan and the impact on the APSA bargaining unit.
- Provost search committee – first meeting last week, qualified candidate list will be compiled by beginning December 2013; Hensley is representing CLO unions;
- Vice President Mayers announced her retirement from MSU for April 2014; President Hensley stated that this position is crucial for the association and that we need to have a plan moving forward and preparing for her retirement.
  - President Hensley recommended that a fact finding committee be assembled to review this position and will make recommendation to the board as to options for replacing Vice President Mayers as APSA contract administrator;
  - President Hensley requested that anyone on the board interested in serving on this committee should email him to express their interest;

VP for Contract Negotiations: (Dan Chegwidden-absent)

- No report

VP for Contract Administration (Diane Mayers)

- A copy of the August 13 APSA grievance report was distributed electronically and reviewed with all board members present; grievance, special conferences and several contacts reviewed.
- Two new layoff notices issued for APSA members
- Next quarterly grievance committee meeting scheduled for August 22, 2012 at 2:30 pm;

Treasurer (Eric Mulvany)

- Treasurer Mulvany distributed (via email) a copy of APSA financial report for date ending July 31, 2013;
- Treasurer Mulvany noted recent association expenses:
  - Net income for the month was \$6,272.16(positive month with low expenses to income)
  - \$228 deposited in dues collected (annual payer allowed to pay one more year)

- \$70.93 of the \$114.49 interest accrued (LAFUCU) due to IRS holding correction. MSUFCU will have this adjustment in August.
- Finance committee to meet- current income and CD purchase; RTW possible effects to APSA future; (date to be determined at monthly board meeting)
- Treasurer's report will be filed for audit.

Recording Secretary (Kathleen Deneau)

- No report

Corresponding Secretary (Ken Dirkin)

- APSA email should be used for all APSA business; when an urgent email needs to be read President Hensley will notify all APSA board members using their msu email addresses directing them to read email on APSA email server;

Membership Secretary (Charles Jackson)

- September 26<sup>th</sup> 2013 APSA new member luncheon at Brody cafeteria
- Report sent electronically to all board members;
- 1107 members on roster

Members Privilege:

- Sara spoke about recent newsletter from university listing health care costs and which diseases cost the university the most to cover;

Standing Committee Reports:

- Bylaws – no report
- Grievance – scheduled for October;
- Finance – committee meeting date to be set in near future;
- Negotiations – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- No report

All-University Traffic Committee and other committees:

- No report

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Unfinished Business:

- None

New Business:

- None

Announcements:

- The next board meeting is scheduled for noon on Tuesday September 10, 2013 at the APSA office.

Adjournment:

- Motion made by Vice President Mayers to adjourn the meeting and was seconded by director Phillipich. Motion carried and the meeting was adjourned at 1:45 p.m.