

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION
Semi-Annual Membership Meeting, Tuesday, April 18, 2013**

Call to Order:

Meeting called to order by APSA President Hensley, at 12:00 pm in the Breslin Center Mezzanine Level Meeting Rooms

The following Officers and Directors were present –

- Randy Brown, Dan Chegwidden, Kathleen Deneau, Ken Dirkin, Randy Fotiu, Michael Gardner, Joe Garza, Jim Hensley, Charles Jackson, Paul Kuchek, Diane Mayers, Eric Mulvany, Bob Nowicki, John Phillipich.

Approximately – 98 APSA members present

Susan Garmo - APSA Election committee chair began election process

- The following Executive Board Member was elected by acclamation;
 - Diane Mayers, Vice President Contract of Administrative–running unopposed; motion made by President Hensley, seconded by Director Phillipich; motion carried.
 - Dan Chegwidden, Vice President of Contract for Negotiations – running unopposed; motion made by Diane Mayers, seconded by Director Phillipich, motioned carried.
 - Ken Dirkin, **Corresponding Secretary** – Motion made by Vice President Chegwidden and seconded by Vice President Mayers; motion carried.
- Contested positions:
 - **4 Director Positions** – one nominations from the floor; nominations closed; directors were elected by acclamation;
 - Candidates: Michael Gardner; Greg Harris, Paul Kuchek, John Phillipich; nomination to elect by acclamation from the floor; motion made by Vice President Mayers and seconded by Director Joe Garza; motion carried.

Review/Approve Minutes:

- October Semi Annual meeting minutes approved as submitted.

Presidents Report:

- President Hensley requested all current board members stand and be recognized;
- Review of the administration changes with the university;

- CLO leadership met with leaders of the university including Dr. Satish Udpa Executive Vice President for Administrative Services; June Pierce Youatt, Acting Provost and Executive Vice President for Academic Affairs, and President Simon to discuss important issues facing the university;
- Charlie Heckman is current chairman of the CLO and is also the president of 999; his role is different than that of Wayne Cass when he was chairman; possibility of having to co-negotiations chairs for the CLO; APA representative will be the second co-chair;
- JHCC- University wants to change the plan year on health care contract extending the current health care contract by 6 months to align us with a calendar year; official decision to move forward has not formally been accepted yet.
 - Over 4 million savings in health care spending costs experienced and university is looking for ways to spend this savngs;
 - Dependent audit resulted in \$880,000 in savings for university;
 - President Hensley shared statistics from best doctors – 297 calls in calendar year 2012; 21% diagnosis change; 56% changed in treatment;
 - Fear is that the university will have a high deductible plan made as the only option to new employees going forward;
 - Question asked by member about a recent state provision that requires employees pay up to 20% of health care costs;
- Warned employees about working within areas that are reorganizing units and leadership not working with employees within the unit due to recent leadership changes;
- Open enrollment reviewed – delta plan has remained the same; health care changes have not changed;

Report of Officers:

Vice President Chegwiddden: Current contract runs through October 2015; encourages members to get involved if they are interested;

Vice President Contract of Administrative – Diane Mayers – gave some stats regarding cases they are working on with members; 5 grievances currently filed;

- A concern with participatory management – information is at times being used for evaluations and discipline related issues. Sometimes related to wage;
- Warned to keep you're your relationship with student employees professional;

Treasurer -Eric Mulvany

- President Hensley reviewed highlights of March 31, 2013 financial report;
- President Hensley reviewed highlights of the most recent audit report.
- President Hensley reviewed highlights of APSA stating that the association is financially sound

Corresponding secretary – Ken Dirkin

- No report

Recording Secretary – Kathleen Deneau

- None

Membership Secretary- Charles Jackson

- March 2013 membership report was reviewed by President Hensley
- 1105 members on roster

Right to Work:

- President Hensley reviewed the implication of the law as it relates to unions;
- President Hensley noted that the association has helped preserve the rights and benefits of the association members;

Members Privilege:

- Ken Deneau suggested that the board begin financial planning to prepare for member reduction;

Standing Committee Reports:

- Bylaws – no report
- Grievance – no report
- Finance – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee – no report

Unfinished Business:

- None

New Business:

- None

Announcements:

The next board meeting is scheduled for 11:30 am Tuesday May 14, 2013 at APSA office.

Adjournment:

- Motion made by Vice President Chegwiddden to adjourn the meeting and was seconded by Director Garner. Motion carried and the meeting was adjourned at 1:00 pm.