

**MINUTES of the  
ADMINISTRATIVE PROFESSIONAL SUPERVISORS  
ASSOCIATION**

**Executive Board Meeting, Tuesday May 14, 2013**

Call to Order:

Meeting called to order by APSA President Hensley at noon in the APSA office.

The following Officers and Directors were present –

Dan Chegvidden, Kathleen Deneau, Randy Fotiu, Michael Gardner, Joe Garza, Greg Harris, Jim Hensley, Charles Jackson, Paul Kuchek, Diane Mayers, Eric Mulvany, Bob Nowicki, and John Phillipich.

APSA board members excused from meeting: Randy Brown, and Ken Dirkin;

Counsel present: none

APSA member: none

Review Minutes:

- April minutes approved as submitted.

**Report of Officers:**

President (Jim Hensley)

- Motion made by President Hensley to move that newly elected APSA director Mr. Greg Harris be appointed to immediately begin assuming his role on the board as director; seconded by Vice President Mayers, passed unanimously.
- President Hensley requested board members update their contact information, including their supervisors name, email address, and telephone number. This list will be shared with MSU employee relations ;
- President Hensley request two volunteers to act as representatives for the anti-discrimination judicial board (ADJB); APSA Treasurer Eric Mulvany and Director John Phillipich volunteered to represent APSA on this board;
- President Hensley noted that the university has begun a national search for replacing the university provost. A hiring committee, which will consist of 20 members representing a cross section of people throughout campus, is currently being established. Jim Hensley along with two others labor Presidents has been submitted to President Simon as possible search

- committee members. These three individuals represent three of MSU's labor organizations.
- President Hensley updated board on recent JHCC happenings; JHCC completed three and half day planning sessions regarding health care negotiations; Caremark presentation and discussion about biomedical drugs and cost associated with these drugs where reviewed;
  - Autism – \$15 million of state money earmarked to offset costs associated with medical costs related to this condition and available to any self insured organization; MSU is trying to understand how they can leverage this money;
  - President Hensley noted that 1585 union still negotiating with the university on health care benefits;
  - Open enrollment has closed and President Hensley has not yet heard whom from APSA has not re-enrolled;
- President Hensley, Vice President Mayers and Vice President Chegwiddden all recently met with Executive Vice President Satish Udpa to discuss concerns related to members within our association; overall perception was that the meeting was very positive and productive;

VP for Contract Negotiations: (Dan Chegwiddden)

- No report

VP for Contract Administration (Diane Mayers)

- A copy of the May 2013 APSA grievance report was distributed electronically and reviewed with all board members present; grievance, special conferences and several contacts reviewed.
  - Grievance meeting scheduled for July 9, 2013 @ 1:30 pm;
  - Next quarterly meeting with employee relations scheduled on July 24, 2013 at 2:30 pm;

Treasurer (Eric Mulvany)

- Treasurer Mulvany distributed (via email) a copy of APSA financial report for date ending April 30, 2013;
- Treasurer Mulvany noted recent association expenses
  - \$2,285.81 in general expense (semi-annual board meeting lunch/room - \$1,842.50);
  - \$1,762.03 rent (reflects new rent rate adjusted for CPI)
  - Net income for month of \$3,780.75;
- Treasurer's report will be filed for audit.

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Recording Secretary (Kathleen Deneau)

- No report

Corresponding Secretary (Ken Dirkin-absent)

- No Report

Membership Secretary (Charles Jackson)

- Report sent electronically to all board members;
- 1098 members on roster

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report
- Grievance – meeting scheduled for July 9, 2013 (tentative date);
- Finance – no report
- Negotiations – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- Director Gardner attended most recent EAP meeting which he shared was poorly attended;
- EAP comparisons from other universities was reviewed;
- Reviewed possible improvements which could be made to improve benefits offered to employees;

All-University Traffic Committee and other committees:

- No report

Unfinished Business:

- None

New Business:

- None

Announcements:

- The next board meeting is scheduled for noon on Tuesday June 11, 2013 at the APSA office.

Adjournment:

- Motion made by President Hensley to adjourn the meeting and was seconded by Vice President Mayers. Motion carried and the meeting was adjourned at 1:18 p.m.