

**MINUTES of the  
ADMINISTRATIVE PROFESSIONAL SUPERVISORS  
ASSOCIATION  
Executive Board Meeting, Tuesday February 11, 2014**

Call to Order:

Meeting called to order by APSA Vice President Mayers at noon at APSA office.

The following Officers and Directors were present –

Randy Brown, Kathleen Deneau, Ken Dirkin, Michael Gardner, Greg Harris, Paul Kuchek, Diane Mayers, Bob Nowicki, and John Phillipich.

APSA board members excused from meeting: Dan Chegwidden, Randy Fotiu, Joe Garza, Jim Hensley, and Eric Mulvany.

Counsel present: Jayne Flanigan

Associate Member: one

APSA guest: one

Review Minutes:

- December 2013, January 2014 minutes approved as submitted.

**Report of Officers:**

President (Jim Hensley-absent)

- Jayne Flanigan passed around a memorandum regarding the law on benefits offered to non-paying members based on the right to work law.
- Jayne Flanigan also handed out a second memorandum that outlines what can happen to a union when current paying members choose to drop out of the union based on the right to work law.
- Legal Counsel Flanigan also updated board on the lawsuit filed by Wayne Cass against the CLO.
  - University filed a claim and is withholding \$1.5 million dollars from the health care savings money eligible for distribution to formally eligible members that have since retired from the or left the university for any reason between January 1, 2010- June 30, 2013.
  - Legal Counsel Flanigan noted to date APSA has spent \$8,000 on legal issues related to this issue. Counsel Flanigan is requesting another

\$2,500 more. Motion made by Vice President Mayers seconded by director Gardner to allow APSA legal counsel to spend up to \$2500 more in February toward expenses related to the health care lump sum lawsuit.

- A motion was made by recording secretary Deneau, seconded by Vice President Mayers to allow APSA legal counsel to file an arbitration based on the university's lack of reply to our step three grievance related to the health care lump sum that was filed three weeks ago.
- Moving forward APSA legal counsel, along with the CLO, is working on a motion requesting that this lawsuit be dismissed.
- Counsel Flanigan noted that there is a meeting on February 19, 2014 at 1:30 pm with the university regarding dental health care insurance.

VP for Contract Negotiations: (Dan Chegwidden-absent)

- No report

VP for Contract Administration (Diane Mayers)

- A copy of the February 11, 2014 APSA grievance report was distributed electronically and reviewed with all board members present; grievance, special conferences and several contacts reviewed.
- VP Mayers noted that there is a training session for any APSA board member that is interested in being on the grievance committee. Training is scheduled for February 25, 2014 from 10:00 am until 2:00 PM and will be facilitated by APSA legal counsel Dan Hankins.

Treasurer (Eric Mulvany-absent)

- Treasurer Mulvany distributed (via email) a copy of APSA financial report for date ending January 31, 2014;
- Treasurer Mulvany noted recent association expenses:
  - \$275.67 for Board Retreat
- \$20,163 in legal (Hankins and Flanigan) – included in is \$5752.80 of additional legal for health care payment lawsuit;

- \$1895 Votenet electronic software renewal
- \$800 Warmels and Comstock Payment for tax prep
- Taxes and 1099's have been submitted to IRS, Board, legal and arbitrators.

- MSU CD's have been accruing some interest within the CD and not being automatically distributed to savings account. You will notice \$149.37 additional balance to the CD totals in top section of page 1. Essentially a misplacement by MSUFCU of interest that I will have transferred to savings.
- Overall statement continues running greater negative balance than previous year. This has to do with additional legal for health care distribution lawsuit. Expect February 2014 to move closer to last year, but overall statement will take time to catch up.
- Treasurer's report will be filed for audit.

#### Recording Secretary (Kathleen Deneau)

- No report

#### Corresponding Secretary (Ken Dirkin)

- Corresponding secretary Dirkin noted that he had investigated what the cost would be to produce video taping testimonials of APSA members. The cost between \$500 to \$700 per edited minute.
- Corresponding secretary Dirkin will update board at next meeting on new email service options available for the association.

#### Membership Secretary (Randy Brown)

- Report was sent electronically and reviewed at meeting.
- 1137 members on roster

#### Members Privilege:

- None

#### Standing Committee Reports:

- Bylaws – no report
- Grievance – training on February 25, 2014
- Finance – no report
- Negotiations – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

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#### Employee Assistance Program

- No Report

#### All-University Traffic Committee and other committees:

- Director Nowicki passed around a Wayfinding report that outlined decisions made by the AUTC exterior analysis and recommendations.

Unfinished Business:

- None

New Business:

- Membership card
- Email options
- Nominations and open board positions need to be announced a minimum of two weeks before the general membership meeting in April.

Announcements:

- The next board meeting is scheduled for noon on Tuesday March 11, 2014 at the APSA office.

Adjournment:

- Motion made by director Gardner to adjourn the meeting and was seconded by director Phillipich. Motion carried and the meeting was adjourned at 1:41 p.m.