

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION**

Executive Board Meeting, Tuesday May 13, 2014

Call to Order:

Meeting called to order by APSA President Hensley at noon at APSA office.

The following Officers and Directors were present –

Dan Chegvidden, Kathleen Deneau, Ken Deneau, Ken Dirkin, Randy Fotiu, Michael Gardner, Joe Garza, Greg Harris, Jim Hensley, Paul Kuchek, Bob Nowicki, and John Phillipich.

APSA board members excused from meeting: Randy Brown

Counsel present: one

Associate Member: one

APSA guest: three guests present

Review Minutes:

- April 2014 minutes approved as submitted.

Report of Officers:

President (Jim Hensley)

- President Hensley had all attendees introduce themselves.
- President Hensley reminded new board members that they technically cannot vote until they are officially on the board until October 1, 2014.
- President Hensley inquired about equipment necessary for officer positions as far as compensation for cell phone and or personal data usage related to APSA board work.
- President Hensley offered to have business card created for any APSA board members needing them.
 - Vice President Garza offered to oversee this process.
- President Hensley noted that the Vice President of contract administration will need a new laptop. Motion made by Vice President Chegvidden to get both hardware and software for the Vice President of contract

administration to not exceed \$1600. Seconded by director Phillipich, motion passes unanimously.

- President Hensley requested that all current APSA officers go through the files at the APSA officer related to their areas and dispose of anything that does not need to be kept by May 27, 2014.
- President Hensley updated board on recent CLO charges related to health care savings lawsuit. To date APSA owes the CLO \$2,107.
 - APSA counsel updated board on status of lawsuit filed.
- President Hensley updated board on JHCC decision to utilize "Best doctors" for back surgeries that are not an emergency will be required to connect with "Best doctors" for a consultation review of the recommendation. The patient does not need to take the advice of the "Best doctors" consultation.
- President Hensley updated board on university budget for fiscal year 2015. There will be an increase in state support for the university.

VP for Contract Negotiations: (Dan Chegwidden)

- Negotiations team will be chosen in January 2015.

VP for Contract Administration (Joe Garza)

- A copy of the May 13, 2014 APSA grievance report was distributed electronically and reviewed with all board members present; grievance, special conferences and several contacts reviewed.

Treasurer (Ken Deneau)

- Treasurer Deneau did not have a report for May and will work to have one both May and June by the June board meeting.
- Treasurer Deneau requested that board members inform him as to what they want to see as it pertains to the budget as well as what is not necessary to see.

Recording Secretary (Kathleen Deneau)

- No Report

Corresponding Secretary (Ken Dirkin)

- Corresponding Secretary Dirkin will set up email accounts for new members.

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- Corresponding Secretary Dirkin will email new board members to get information needed for the APSA board. Include name and contact information for immediate supervisor.

Membership Secretary (Randy Brown-absent)

- 1145 members on the roster.

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report
- Grievance – no report
- Finance – TBD
- Negotiations – no report
- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- None

All-University Traffic Committee and other committees:

- No report

Unfinished Business:

- None

New Business:

- Treasurer Deneau recommended that each officer have a back up officer to report on area when absence from meeting.

Announcements:

- The next board meeting is scheduled for noon on Tuesday June 10, 2014 at the APSA office.

Adjournment:

- Motion made by director Phillipich to adjourn the meeting and was seconded by director Nowicki. Motion carried and the meeting was adjourned at 1:35 p.m.