

**MINUTES of the
ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION
Executive Board Meeting, Tuesday July 8, 2014**

Call to Order:

Meeting called to order by APSA President elect Phillipich at noon at APSA office.

The following Officers and Directors were present –

Randy Brown, Kathleen Deneau, Ken Deneau, Ken Dirkin, Randy Fotiu, Michael Gardner, Joe Garza, Greg Harris, Bob Nowicki, and John Phillipich.

APSA board members excused from meeting: Dan Chegwidden, Jim Hensley, and Paul Kuchek.

Counsel present: one

Associate Member: one

APSA guest: two guests present

Review Minutes:

- June 2014 minutes approved as submitted.

Report of Officers:

President (Jim Hensley-absent)

- President Elect Phillipich noted that he has been attending CLO and JHCC meetings with President Hensley in preparation of assuming duties as President beginning October 1, 2014.
- President Elect Phillipich will also be attending the President's meeting with President Hensley in August. The meetings are with President Simon, Provost Youatt and Executive Vice President Udpa in which they discuss issues of mutual concern. These are important meetings. There may be some news to share about contract talks for other unions.
- President Elect Phillipich noted there were TA's for 1585 and UNTF. No language addressing "opt in" or "opt out" clause related to right to work legislation.

VP for Contract Negotiations: (Dan Chegwidden-absent)

- No Report

VP for Contract Administration (Joe Garza)

- A copy of the July 8, 2014 APSA grievance report was distributed electronically and reviewed with all board members present; all new grievance, special conferences and several contacts reviewed.
- VP Garza reminded board officers to clean out file cabinets within APSA office before August 1, 2014.

Treasurer (Ken Deneau)

- Treasurer Deneau distributed a copy of APSA financial report for date ending June 30, 2014;
- Treasurer Deneau requested that the board create a SOP regarding data plans and other technology needs of new board members.

Recording Secretary (Kathleen Deneau)

- No Report

Corresponding Secretary (Ken Dirkin)

- Corresponding Secretary Dirkin inquired as to the status of having a video produced that build the case of support for union participation.
- President elect Phillipich noted that President Hensley was trying to schedule a lunch with a current APSA member to discuss creating a print piece to share with members and potential members outlining the benefits of membership.

Membership Secretary (Randy Brown)

- Membership secretary Brown updated board on current status of collecting dues from board members.
- 1149 members on the roster.

Members Privilege:

- None

Standing Committee Reports:

- Bylaws – no report
- Grievance – no report
- Finance – met last week; report will be submitted to President.
- Negotiations – no report

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- Fair Labor Standards Act – no report
- Bargaining Unit Committee –no report

Employee Assistance Program

- None

All-University Traffic Committee and other committees:

- No report

Unfinished Business:

- None

New Business:

- None

Announcements:

- The next board meeting scheduled for noon on Tuesday August 12, 2014 at the APSA office.

Adjournment:

- Motion made by director Gardner to adjourn the meeting and was seconded by director Harris. Motion carried and the meeting was adjourned at 12:51 p.m.