

**MICHIGAN STATE UNIVERSITY ADMINISTRATIVE PROFESSIONAL SUPERVISORS
ASSOCIATION**

**Minutes of Meeting
Tuesday, April 11, 2017**

CALL TO ORDER

President Garza called the regular Executive Board meeting to order at 12 noon at the APSA Office at 4700 Hagadorn Road, Suite 145, East Lansing, Michigan. Those in attendance and constituting a quorum were:

Executive Board Members Present: Katherine Ball, Randy Brown, Dan Chegwidan, Ken Deneau, Kathleen Deneau, Joe Garza, Connie James, Aaron Minnis, Mike Ouderkirk, and Matt Winowiecki.

APSA – Karla Bauer, Paul Kuchek, Deb Russell, and Jaci Sayen (excused)

Associate Member-Mike Gardner

APSA Legal counsel – Jayne Flanigan

Member – none

APPROVAL OF AGENDA

Agenda of April 11, 2017

Treasurer Deneau moved that the agenda for April 11, 2017 be approved as distributed. The motion was seconded by Director Minnis and was approved without dissent.

APPROVAL OF MEETING MINUTES

Director Ball moved that the minutes of the meeting of March 14, 2017, be approved as submitted; motion was seconded by Vice President Ouderkirk and was approved without dissent.

OFFICER AND COMMITTEE REPORTS

President's Report

President Garza presented his report with discussion concerning:

CLO (Coalition of Labor Organization)

- Have been utilizing scheduled times for Health Care Strategy Sessions – hoping to conclude negotiations by the end of June 2017.
- Agile Recruiting and Onboarding (ARO) overview set up with the University- March 29, 2017- summary provided
- Union Leaders lunch with President Simon recap

JHCC (Joint Health Care Committee)

- Negotiations Update

Other items:

- Operating Calendar-Semi-Annual meeting/renew Votenet (now called E-Ballot)
- New Member meeting - April 18, 2017 -11:15am-11:45am at Semiannual meeting

- Labor Quarterly Meeting held on March 27, 2017- presented and reviewed summary from meeting (review of items that could potentially be part of the next contract negotiations.)
- MSU Mobility – “Advancing traffic management in a pedestrian intense environment” reviewed an APP that should improve transportation around campus. MSU mobility website: <http://www.admnsv.msu.edu/mobility/>.

MOTION BY Director Winowiecki to accept the President’s report; motion seconded by Director Ball, motion approved without dissent.

Vice President for Contract Negotiations- Dan Chegwiddden
No report.

Vice President for Contract Administration – Mike Ouderkirk
Mike Ouderkirk Grievance Report was sent electrically to all board members. **Motion by Vice President Ouderkirk to accept the Contract Administration report dated April 11, 2017 to be approved as distributed, seconded by Director Ball, motion was approved without dissent.**

Treasurer’s Report – Ken Deneau
Treasurer Ken Deneau reviewed financial statements for March 2017. **Motion made by Vice President Chegwiddden to approve Treasurers report for March 2017; seconded by Director James, motion passes without dissent.**

Recording Secretary – Kathleen Deneau
No report

Report of the Corresponding Secretary – Randy Brown
Corresponding Secretary updated board on the number of people applying for the open positions within the APSA board.

- APSA member online application process will be extended to end of business day this Friday April 14, 2017.
- President Garza requested Corresponding Secretary Brown submit the power point for the semi-annual meeting by Friday April 14, 2017.

Semi-annual membership meeting will be on Tuesday April 18, 2017 at noon at the MSUFCU community room at the Farm Lane branch. Lunch begins at 11:30 am.

Report of the Membership Secretary- Karla Bauer – (absent)
Director Ball updated the board on current statistics related to APSA membership.

Member’s Privilege
None

Standing Committee Reports

Bylaws Committee: no report

Business Committee: next meeting on May 9, 2017 directly following the board meeting.

Standing Committee Reports

Grievance Committee: no report

PACDI: no report

Member outreach: no report

Employee Assistance Program: no report

All-University Traffic Committee – no report

Other Committees: no report

UNFINISHED BUSINESS

- APSA semi-annual agenda will include election process, Bylaw changes, health care bargaining, six month update.
- Retreat Topics- let President Garza know if you have anything you want added.

NEW BUSINESS

- August 2017 board meeting will be moved to August 15th instead of August 8, 2017.

ADJOURNMENT

MOTION by Vice President Ouderkirk to adjourn meeting; seconded by Director Ball, motion approved without dissent. Meeting adjourned at 1:32 p.m.

Meeting minutes respectfully recorded by Kathleen Deneau, APSA Recording Secretary.