

MICHIGAN STATE UNIVERSITY ADMINISTRATIVE PROFESSIONAL SUPERVISORS ASSOCIATION
Minutes of Semi Annual Membership Meeting
Tuesday April 17, 2018

CALL TO ORDER

President Garza called the semiannual membership meeting to order at 12:00 PM at the MSUFCU Farm Lane Branch Community Room, East Lansing, Michigan. Approximately 100 APSA board members were in attendance.

Executive Board Members Present: Katherine Ball, Randy Brown, Ken Deneau, Kathleen Deneau, Natan Espinosa, Joe Garza, Connie James, Aaron Minnis, Bill Morgan, Mike Ouderkirk, Jaci Sayen and Matt Winowiecki.

APSA Members excused – Karla Bauer, and Sharon Potter.

Associate Member- Mike Gardner (excused absence)

APSA Legal Counsel – Jeff Donahue and Erin Hopper

President Garza introduced the new APSA legal counsel. Both Jeff and Erin introduced themselves and reviewed the services their firm offers.

APPROVAL OF AGENDA

Agenda of April 17, 2018

President Garza requested that we move elections to the top of the agenda. **Motion made by Director Espinosa to move elections to the top of the agenda; seconded by Director Sayen, motion passes without dissent.**

Member Dennis Meersdom moved that the agenda for April 17, 2018, be approved as distributed; seconded by Director James and was approved without dissent.

APPROVAL OF MEETING MINUTES

Minutes of October 19, 2017

Director Espinosa moved that the minutes of the semi-annual membership meeting on October 19, 2017 be approved as submitted; motion was seconded by APSA member Debra Russell and was approved without dissent.

Elections:

- The following Executive Board Members were elected by acclimation;
 - Joe Garza, **President** –August 1, 2018 – July 31, 2022
 - **Motion made by Vice President Ouderkirk to re-elect President Garza as APSA President; seconded by APSA member Bill Kost; motion passes without dissent.**

- Karla Bauer, **Membership Secretary** –Term of office: August 1, 2018 – July 31, 2020
 - **Motion made by APSA member Bill Chase to re-elect Membership Secretary Bauer as APSA Membership Secretary; seconded by APSA member Dennis Meersdom; motion passes without dissent.**

- Kathleen Deneau, **Recording Secretary** - Term of office: August 1, 2018 – July 31, 2021
 - **Motion made by APSA member Lois Furry to re-elect Recording Secretary Deneau as APSA Recording Secretary; seconded by Vice President Ouderkirk; motion passes without dissent.**

- **4 Director Positions** –Term of office: August 1, 2018– July 31, 2020

The following members running for the open director positions addressed members present:

- Sean Barton
- Melissa Del Rio
- Matt Fehrenbach
- Rick Goethals
- Max Griffith
- Justin McKenna
- Dennis Meersdom
- Matt Winowiecki
- Heather Hazzard (absent)

APSA electronic election will be open beginning Monday April 23-27, 2018. Members will receive directions in email from Corresponding Secretary Randy Brown.

OFFICER AND COMMITTEE REPORTS

President's Report

President Garza presented his report with all members present. Update included:

- Implemented By Law Changes from January Election results
- Represented those employed in APSA positions through their work place issues. Increase in contacts from members.
- Implemented three Health Care enhancements Livongo Diabetes Management Program, Specialty Drugs Co-Pay Assistance Program, Expanded Autism services for unlimited therapy visits.
- Hosting the monthly new membership meetings
- Hired new legal law firm White Schneider P.C. This expanded legal services to our membership
- Updated Web Page- New Member and benefits link
- IT Reorganization -- <https://bolderit.msu.edu/projects/it-organizational-alignment/>
- June Retreat for Executive Board to outline objectives for 2018-19 Year
- Represent the Association at CLO/JHCC meetings with other bargaining units to address member's needs and University changes.
- Introduce a Telemedicine vendor as an option for medical services to our members.
- Updates to Web Page

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- Quarterly meetings with the University on topics that protect and promote the best interest of our membership.
- Prepare for Collective Bargaining Agreement Negotiations. Current contract expires September 30, 2019.

Vice President for Contract Administration – Mike Ouderkirk

- We now have two Vice Presidents that are available to our membership
- Work with new legal counsel on methods to better serve our membership
- Counseling memorandum to be removed from personnel records no later than 18 months from issue date if performance is satisfactory
- Office of Institutional Equity meetings-all members have a right for representation regardless if they are Claimant/Respondent/Witness
- FMLA policy-please be aware for personal and your employee's benefits.
- Need Representation go to the web site at www.msuapsa.org and click on the I need representation link for contact information

Treasurer's Report –Ken Deneau

Treasurer Deneau reviewed APSA financial status with the members present. Treasurer noted that the Association is financially strong. See PowerPoint attachment.

Recording Secretary – Kathleen Deneau

No report

Report of the Corresponding Secretary – Randy Brown

Corresponding Secretary reviewed the following: (See PowerPoint attachment)

- Overview of website stats
- Key initiatives to drive more traffic from the Member outreach committee
 - More Blog articles
 - More references in email to the website
 - New member section
 - Online membership addition
- Interesting facts about membership

Report of the Membership Secretary- Karla Bauer (absent) report given by President Garza.

- APSA roster last Six-years (see attached power point)
- APSA roster – last six months (see attached power point)

Motion made by Director Sayen to accept the APSA reports reviewed; seconded by Corresponding Secretary Brown; motion passes without dissent.

Member's Privilege

None

Standing Committee Reports

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Bylaws Committee: no report

Business Committee: no report

Grievance Committee: no report

PACDI: no report

Member outreach committee: no report

Employee Assistance Program: no report

All-University Traffic Committee – no report

Other Committees: no report

NEW BUSINESS

Elections

UNFINISHED BUSINESS

None

ADJOURNMENT

MOTION by Director Sayen to adjourn; motion seconded by Director Morgan and was approved with no dissent. Meeting adjourned at 1:12 p.m.

Meeting minutes respectfully recorded by Kathleen Deneau, APSA Recording Secretary.